

**Biographical Details**

Candidates are asked to give some information about themselves, which will help parents to decide whether to vote for them or not. (Maximum of 60 words)

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Signature \_\_\_\_\_

**Name of School**

**Parent Governor Election**

**Notice of Election**

Dear Parent,

There is a place for a parent governor(s) on the governing body of this school. They are elected by the parents of students at this School\* to serve a 4\_year term of office. There is now a vacancy for a parent governor(s). You may, if you wish, put yourself forward for election, using the attached nomination form. Please read the information given with this form.

The timetable for the election is:-

1. Nomination form to be returned to me by 12.00 noon on Monday 8<sup>th</sup> July 2019
2. Ballot papers to be sent to all parents on Monday 8<sup>th</sup> July 2019 (Voting will only take place if there are more nominations than vacancies)
3. Ballot papers to be returned to me by 12.00 noon on Monday 22 July 2019.
4. The votes will be counted at 3pm on Monday 22 July 2019, after which the result will be announced.

Governors have an important and influential role to play in the life of our School and I do hope you will be able to take part in this election by becoming a candidate and by casting your vote when the time comes.

If you require any further information about being elected to the governing body, please do not hesitate to contact me.

Yours sincerely

Mr Barnes  
Headteacher